

- ix. That the institution shall operate only from the approved location, and that the institution shall not open any off campus study centers/ extension centers directly or in collaboration with any other institution/ university/ organization for the purpose of imparting technical education without obtaining prior approval from the AICTE.
- x. That the tuition and other fees shall be charged as prescribed by the Competent Authority within the overall criteria prescribed the Council from time to time. No capitation fee shall be charged from the students/guardians of students in any form.
- xi. That the accounts of the Institution shall be audited annually by a certified Chartered Accountant and shall be open for inspection by the Council or any body or person authorized by it.
- xxiii. (a) **Dean/Associate Director: A faculty member at the level of Professor may be identified and appointed from the relevant field as Dean/Associate Director for each Faculty/School.**
- (b) **Faculty: The Faculty should be available in each institution as per the existing norms.**
- (c) **Non-Teaching staff: The Non – Teaching staff should be available as per the existing norms in each institution. A Registrar/Chief Administrative Officer should be appointed to look after administrative activities of the entire campus. A placement Officer should also be appointed to look after the placement activities of all the Institutions located in the Campus.**
- (d) **Other Campus facilities: A common Canteen, common Sports facility and Auditorium etc. may be developed in the Campus for the benefit of students of all the Institutions located in the Campus.**
- (e) **That all the laboratories, workshops etc. shall be equipped as per the syllabi of the concerned affiliating University /University under whose ambit the institution is functioning, and shall be in operational condition before making admissions.**
- (f) **A Central Library covering all the subjects of various institutions located at the same campus with separate libraries located in respective institution/departments is required to be provided. The total no. of books, volumes and journals should be the sum of all the requirement of department/institutions together as per AICTE norms.**
- (g) **A Central Computer Center for various institutions located at the same campus with departmental/institutional computer centers located in respective institutions/departments is required to be provided. The no. of computers required are rationalized and the computer student ratio be relaxed up to 1:6.adequate number of terminals, Printers, legal software etc. shall be established as per AICTE norms.**
- (xiii) That the institution shall furnish requisite returns and reports as desired by AICTE in order to ensure proper maintenance of administrative and academic standards.
- (xiv) That the technical institution shall publish an information booklet before commencement of the academic year giving details regarding the institution and courses/programmes being conducted and details of infrastructural facilities including faculty etc. in the form of mandatory disclosure. The information booklet may be made available to the stakeholders of the technical education on cost basis.
- (xv) That it shall be mandatory for the technical institution to maintain a web-site providing the prescribed information. The website information must be continuously updated as and when changes take place.
- (xvi) That a compliance report in the prescribed format along with mandatory disclosure on fulfillment of the above conditions, shall be submitted each year by the Institution within the time limit prescribed by the Council.
- (xvii) That if Technical Institution fails to disclose the information or suppress and/or misrepresent the information, appropriate action could be initiated including withdrawal of AICTE approval.**
- (xviii) That a Joint FDR is required to be created for an amount and period prescribed by the Council separately for each institute from time to time.
- (xix) AICTE may carry out random inspections round the year for verifying the status of the Institutions to ensure maintenance of norms and standards.
- (xx) That the AICTE may also conduct inspections with or without notifying the dates to verify specific complaints of misrepresentation, violation of norms and standards, mal-practices etc.
- (xxi) That the Institution by virtue of the approval given by Council shall not automatically become claimant to any grant-in-aid from the Central or State Government.
- (xxii) The Institute shall take appropriate measures for prevention of ragging in any form, in the light of directions of Supreme Court of India in Writ Petition No. © 656/1998. Incase of failure to prevent the instances of ragging by the Institutions, the Council shall take appropriate action including withdrawal of approval.

30/11

*[Signature]*  
30-6-2009